

SORRELL COLLEGE OF BUSINESS

The vision of the Sorrell College of Business is to be the first choice for higher business education students in their quest to succeed in a dynamic and global economy. Sorrell College of Business strives to create the model for 21st century business education and community service.

Through operations that span the State of Alabama, the United States, and the world, the Sorrell College of Business equips students with the knowledge, skills, abilities and competencies to become organizational and community leaders who make a difference in the global village

and global economy. Through this endeavor, the Sorrell College of Business serves students, employers, faculty, the university community and the local and global communities.

The Sorrell College of Business offers Masters degrees in Accountancy, Business Administration, Human Resource Management, Management, and Taxation, as well as, the Executive Masters of Business Administration and the Certificate of Taxation. The table below summarizes the campuses authorized to award these degrees.

Degree Program	Dothan Campus	Montgomery Campus	Phenix City Campus	Troy Campus	eTROY	International
Master of Accountancy				X		
Master of Business Administration	X		X		X	
Master of Business Administration—International						
Management		X		X		X
Accounting & Finance		X		X		
Information Systems		X		X		
Executive Masters of Business Administration						X
Master of Science in Human Resource Management	X	X			X	
Master of Science in Management					X	
Master of Taxation		X			X	
Certificate of Taxation		X			X	
Certificate in Health Practice Management					X	

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location

MASTER OF ACCOUNTANCY (M.Acc)

The purpose of a Master of Accountancy program is to provide students a broader and deeper knowledge of accounting than is developed in undergraduate or other graduate programs and to prepare students for careers as professional accountants or for admission into doctoral programs in accounting. The Master of Accountancy program will also develop students' technical research and writing skills.

Accreditation

The **Troy University** M.Acc degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Business Foundation Requirements for the M.Acc

1. The undergraduate business course requirements to enter the M.Acc degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the M.Acc degree program must within eight years of enrolling in the M.Acc program have earned an undergraduate degree in business administration or accounting from a school holding regional accreditation* for its business degree program.

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of initial enrollment in the M.Acc program, all courses or their equivalent in the following subject areas from a school holding regional accreditation* for its business degree program:

- Principles of Management
- Principles of Marketing
- Managerial Finance
- Accounting (Principles of Financial and Managerial Accounting)
- Legal Environment
- Microeconomics
- Statistics
- Information Systems (Principles and strategic implications in addition to desktop applications)

*For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.

Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

2. If the content of the M.Acc undergraduate business coursework has been completed and the content is more than eight years old, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 149 (rounded up) is acceptable.. Should the student's total score be less than 149, if the scores for any of the individual business sub-areas are at or above the national average for that sub-area, the undergraduate business course for that sub-area will be waived; the student will be required to complete the undergraduate business course if the sub-area score is below the current national average.

Note: For select and predetermined student cohort groups only, the undergraduate foundation courses requirement may in part or in full be waived by the Dean of the Sorrell College of Business.

3. Along with the M.Acc foundation courses above, students entering the M.Acc program must have completed a degree in accounting from a school holding regional accreditation* for its business degree program or have completed within the last 8 years with a grade of "C" or better from a school holding regional accreditation* for its business degree program the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States:

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 3396	3	Accounting Information Systems
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

In addition, M.Acc students may be required to complete with a "C" or better the following from a school holding regional accreditation* for its business degree program:

ENG 1102	3	Composition and Modern English II
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*For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.

Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

Admission Requirements for the M.Acc

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No GMAT graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least a 3.0 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
5. Official graduate admission exam results of 500 or above on the GMAT admissions test must be on file (except for applicants with a previous master's or higher degree; see #2 above). The GRE and MAT exams will not be accepted.
6. A letter of recommendation is required with all applications for the M.Acc program. The individual's potential for success in the M.Acc program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admissions test score and grade point average requirements for unconditional admission may be conditionally admitted to the program if they satisfy both of the following conditions:

1. A score of 400 or better on the GMAT.
2. A 3.0 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours of undergraduate coursework.

After the student completes the first three graduate (6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students who do not earn a "B" or better in their first three graduate (6000 level) courses, will be dropped from the program for one calendar year, after which time the student must petition for readmission.

Reapplication

Students not satisfying the GMAT test score requirement for conditional admission may retake and resubmit when the minimum score of 400 is achieved.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Credit accepted for transfer into the business core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. These courses must be comparable in catalog description,

level, and content to Troy University courses and must be approved by the appropriate Troy University dean/departments chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. All grades, including those for courses that are retaken, are calculated in the GPA required to fulfill the requirements for the degree. The student can satisfy the research component for the Master of Accountancy by receiving a "B" or better in ACT 6652, Financial Accounting Research.

Curriculum—30 Semester Hours

The curriculum for the Master of Accountancy program consists of 30 semester hours. Of these 30 semester hours, 21 hours consist of required courses and nine hours consist of electives chosen in consultation with the student's adviser. Below is a list of the required courses and the electives.

Required Courses (21 Semester Hours)

ACT	6651	3	Accounting Systems and Control
ACT	6652	3	Financial Accounting Research
ACT	6653	3	Advanced Financial Reporting & Analysis
ACT	6654	3	Advanced Auditing and Assurance Services
ACT	6656	3	Professional Certification
TAX	6684	3	Federal Tax Research
LAW	6610	3	Legal Issues for Accountants

Electives (9 Semester Hours)

Select three courses from the following:

ACT	6650	3	Forensic Accounting & Fraud Examination
ACT	6655	3	Advanced Management Accounting
TAX	6685	3	Taxation of Individuals
TAX	6686	3	Estate and Gift Taxation
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners

Other courses as approved by advisor

Note: Master of Accountancy Students may take no more than four classes online.

There are no cross-listings with other Troy University graduate degree programs for the program. All transfer credits must be processed through normal academic approval procedures. All authorizations for M.Acc students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the M.Acc program.

MASTER OF BUSINESS ADMINISTRATION (MBA)

The purpose of the Master of Business Administration program is to offer students an opportunity to acquire proficiency in general business management and decision-making skills that will enable them to carry out managerial responsibilities in both the private and public sectors. As a result of successfully completing the MBA program, graduates should to apply strong problem-

solving skills to the strategic planning process in organizations. After completing the MBA business core courses students are allowed to select elective courses that align with their professional objectives and goals.

Accreditation

The Troy University MBA degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MBA

- The undergraduate business course requirements to enter the MBA degree program ensure that students have acquired a common body of knowledge in business administration.
 - Candidates for admission to the MBA degree program must within eight years of enrolling in the MBA program have earned an undergraduate degree in business administration or accounting from a school holding regional accreditation* for its business degree program.

OR
 - Before attempting 6000-level course work, the student will have successfully completed, within eight years of initial enrollment in the MBA program, all courses or their equivalent in the following subject areas from a school holding regional accreditation* for its business degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (Principles of Financial and Managerial Accounting)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Information Systems (Principles and strategic implications in addition to desktop applications)

*For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.

Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

- If the content of the MBA undergraduate business coursework has been completed and the content is more than eight years old, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 149 (rounded up) is acceptable. Should the student's total score be less than 149, if the scores for any of the individual business sub-areas are at or above the national average for that sub-area, the undergraduate business course for that sub-area will be waived; the student will be required to complete the undergraduate business course if the sub-area score is below the current national average.

Note: For select and predetermined student cohort groups only, the undergraduate foundation courses requirement may in part or in full be waived by the Dean of the Sorrell College of Business.

Admission Requirements for the Master of Business Administration

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions).
4. Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
5. Official graduate admission exam results (GMAT [500 or above], GRE [1050 or above in verbal and quantitative], or 294 or above on the revised GRE [verbal and quantitative]), must be on file (except for applicants with a previous master's or higher degree; see #2 above).
6. A letter of recommendation is required with all applications for the MBA program. The individual's potential for success in the MBA program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students with a score of 499-400 on the GMAT or 1049-930 on the GRE (verbal and quantitative)/293-274 on the revised GRE (verbal and quantitative), and the overall 2.5 grade point average/3.0 GPA on the last 30 semester hours may be conditionally admitted to the MBA program. After the student completes 9 semester hours of 6000 level graduate courses with a "B" (3.0) grade point average, the student will be granted unconditional admission. After completing three graduate MBA courses, students not obtaining unconditional admission status will be dropped from the program for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for readmission to the MBA program. The letter should address the individual's potential for success in the MBA program as well as his/her written and oral communication skills.

No Admission

Students with an overall GPA of less than 2.5/3.0 on the last 30 semester hours or a score of less than 400 on the GMAT or a score of less than 930 on the GRE (verbal and quantitative) or a score of less than 274 on the revised GRE (verbal and quantitative) will not be eligible for admission into the MBA program.

Temporary Admission

Students will not be allowed to register for any 6000 level MBA course until temporary admission is cleared. The student will be allowed to take only the undergraduate pre-requisite business courses listed above.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Note that the capstone course MBA 6611 Business Strategy must be taken with Troy University and will not be accepted as transfer credit from another

institution. Credit accepted for transfer into the MBA core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. These courses must be comparable to Troy University courses in catalog description, level, and content and must be approved by the appropriate Troy University dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Professional military education courses are not accepted for credit in the MBA program.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The capstone course, MBA 6611, and the research component course, QM 6640, must be completed with a grade of "B" or better.

Curriculum—30 Semester Hours

All courses offer three semester hours credit except ACT 6625, 6626, 6627, FIN 6625, 6626, 6627, IS 6625, 6626, 6627 and BUS 6625, 6626, and 6627, which may vary from one to three semester hours each.

Required Core Courses: (21 sh)

ACT	6691	3	Managerial Accounting
MBA	6611	3	Business Strategy (grade of "B" or better required)
FIN	6631	3	Managerial Finance
QM	6640	3	Statistical Analysis for Managers (research component course: grade of "B" or better required)
ECO	6655	3	Managerial Economics
MKT	6661	3	Strategic Marketing Management
MGT	6671	3	Organizational Behavior

Electives: (9 sh)

Students may select any three graduate business courses (9 semester hours) as approved by their faculty advisor.

MASTER OF BUSINESS ADMINISTRATION-INTERNATIONAL

In today's business world, the globalization of markets and production is more evident than ever. Global trade is affecting all businesses, even those focused on the domestic market. Students graduating with the Master of Business Administration – International (MBAi) degree will develop an understanding of these important issues along with knowledge of the strategies used by multinational corporations and how to manage in a cross-cultural environment.

Mission Statement of the MBAi Program

In consonance with the mission of the University and the Sorrell College of Business, the MBAi program endeavors to offer a superior learning experience to traditional students in an on-campus setting. Rooted in fundamental business knowledge, the curriculum will be globally focused with attention to both developed and emerging economies.

Accreditation

The Troy University MBAi degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MBAi

1. The undergraduate business course requirements to enter the MBAi degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MBAi degree program must within eight years of enrolling in the MBAi program have earned an undergraduate degree in business administration or accounting from a school holding regional accreditation* for its business degree programs.

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of initial enrollment in the MBAi program, all courses or their equivalent in the following subject areas from a school holding regional accreditation* for its business degree programs:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (Principles of Financial and Managerial Accounting)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Information Systems (Principles and strategic implications in addition to desktop applications)

*For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.

Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

2. If the content of the MBAi undergraduate business coursework has been completed and the content is more than eight years old, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 149 (rounded up) is acceptable. Should the student's total score be less than 149, if the scores for any of the individual business sub-areas are at or above the national average for that sub-area, the undergraduate business course for that sub-area will be waived; the student will be required to complete the undergraduate business course if the sub-area score is below the current national average.

Admission Requirements for the MBAi

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are re-

quired.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.

3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions).
4. Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
5. Official graduate admission exam results (GMAT [500 or above], GRE [1050 or above in verbal and quantitative], or 294 or above on the revised GRE [verbal and quantitative], must be on file (except for applicants with a previous master's or higher degree; see #2 above).
6. A letter of recommendation is required with all applications for the MBAi program. The individual's potential for success in the MBAi program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students with a score of 499-400 on the GMAT or 1049-930 on the GRE (verbal and quantitative)/293-274 on the revised GRE (verbal and quantitative), and the overall 2.5 grade point average/3.0 GPA on the last 30 semester hours may be conditionally admitted to the MBAi program. After the student completes 9 semester hours of 6000 level graduate courses with a "B" (3.0) grade point average, the student will be granted unconditional admission. After completing three graduate MBAi courses, students not obtaining unconditional admission status will be dropped from the program for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for readmission to the MBAi program. The letter should address the individual's potential for success in the MBAi program as well as his/her written and oral communication skills.

No Admission

Students with an overall GPA of less than 2.5/3.0 on the last 30 semester hours or a score of less than 400 on the GMAT or a score of less than 930 on the GRE (verbal and quantitative) or a score of less than 274 on the revised GRE (verbal and quantitative) will not be eligible for admission into the MBAi program.

Temporary Admission

Students will not be allowed to register for any 6000 level MBAi course until temporary admission is cleared. The student will be allowed to take only the undergraduate pre-requisite business courses listed above.

Bridge Program

Students entering without a business degree and not successfully completing the ETS Business (undergraduate) exam with an overall score of 149, if the scores for any of the individual business sub-areas are at or above the national average for that sub-area, the undergraduate business course for that sub-area will be waived; the student will be required to complete the undergraduate business course(s) if the sub-area score is below the current national average and must earn a grade of "C" or better in each course. Upon doing so, and with the approval of the Dean, SCOB or the Director of Graduate Business Programs, the student will be allowed to enter the MBAi program and register for 6000 level MBAi classes.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a “B” grade or better, may be applied toward the degree. This is not automatic or guaranteed. The course description is evaluated and can be transferred into the program if comparable to a Troy University MBAi course and approved by the appropriate graduate business faculty or administrator. If the course is not comparable to a Troy University MBAi course then the transfer credit request will be denied.

Note that the capstone course MBAi 6611 Global Strategic Management must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MBAi core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB accreditation for their business programs or, in the case of international students, by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry. No more than two courses (six semester hours) may be transferred in from a completed master’s degree program. Professional military education courses are not accepted for credit in the MBAi program.

Field Research/International Immersion

The specifics for the 1 SH Field Research/International Immersion will be developed as required by designated faculty. For example, a trip to visit a number of businesses can be arranged in various classes or an overseas trip arranged by a tour agency to visit businesses during the summer break is feasible. The student would need to obtain a letter of approval from the relevant faculty member confirming registration or completion of the Field Research/International Immersion course to allow the student to register for the capstone class.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A=4.0) is necessary to fulfill requirements for the degree. If the student makes a “D” or “F” in a core or an option course, it must be retaken. A third grade below a “B” removes the student from the program for one full calendar year after which a readmission petition may be made to the graduate school.

For students pursuing the MBAi degree with dual concentrations, a single course can be applied only one time to satisfy degree requirements and all the courses in both options must be completed.

Curriculum—30 to 36 Semester Hours

All courses offer three semester hours credit except Emerging Markets in a Global Economy (2SH) and Field Research/International Immersion (1SH)

The MBAi degree offers one 30 semester hour curriculum in the International Management concentration. In addition, the MBAi offers two 36 semester hour concentrations: International Accounting and Finance and International Information Systems.

Core Courses Required for All Concentrations: (21 SH)

MBAi 6611 3 Global Strategic Management (capstone)
(Pre-requisites include all core courses. A grade of B or better is required for this course.)

MBAi 6631	3	Global Financial Management
MBAi 6640	3	Data Analysis for International Management
MBAi 6655	3	Managerial Economics for the Global Executive
MBAi 6661	3	Global Strategic Marketing
MBAi 6663	2	Emerging Markets in a Global Economy
MBAi 6691	3	Financial and Managerial Accounting for the International Executive
MBAi 6694	1	Field Research/International Immersion*

*The specifics for the 1 SH Field Research/International Immersion will be developed as required by designated faculty. For example, a trip to visit a number of businesses can be arranged in various classes or an overseas trip arranged by a tour agency to visit businesses during the summer break is feasible. The student would need to obtain a letter of approval from the relevant faculty member confirming registration or completion of the Field Research/International Immersion course to allow the student to register for the capstone class.

CONCENTRATIONS

INTERNATIONAL MANAGEMENT (9 SH)

MBAi 6601	3	International Business Law
MBAi 6613	3	Seminar in International Management
MBAi 6615	3	Ethical Management and Leadership in a Global Economy (Research course: A grade of “B” or better is required)

INTERNATIONAL ACCOUNTING AND FINANCE (15 SH)

MBAi 6632	3	Corporate Financial Reporting
MBAi 6633	3	Cases in International Finance (Research course: A grade of “B” or better is required)
MBAi 6651	3	Accounting Systems and Control
MBAi 6665	3	Investing in Multinational Markets
MBAi 6692	3	Advanced Management Accounting

INTERNATIONAL INFORMATION SYSTEMS (15SH)

MBAi 6674	3	Information Systems in the Global Economy
MBAi 6675	3	Information Security and Assurance in a Global Economy
MBAi 6676	3	eCommerce for Global Business
MBAi 6678	3	International Information Technology Project Management
MBAi 6679	3	Leadership Series on Information Technology (Research course: A grade of “B” or better is required.)

There are no cross-listings with other Troy University graduate degree programs for this program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MBAi students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MBAi program.

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION (EMBA)

The purpose of the Executive Master of Business Administration program is to provide an advanced level of general business education to graduates of baccalaureate programs who meet a stipulated professional experience prerequisite. This opportunity enables these students to be successful in management positions in both the private and public sectors. The program is organized to support specific and general needs of professionally diverse groups of students by providing advanced study in business administration to students who have acquired a common body of knowledge through education and professional experience. Minor modifications in curriculum allow the EMBA program to meet specific corporate or other organizational needs in contractual programs. As a result of successfully completing the EMBA program, graduates should be able to apply problem-solving skills to the strategic planning process in organizations.

Accreditation

The Troy University EMBA degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Admission Requirements

Unconditional Admission

1. For concentrations other than those listed in (a) and (b) below, a minimum of five years professional, post-baccalaureate experience (unless modified in a contractual corporate program); or a minimum of five years managerial experience beyond first line supervision, and
 - a. for the Accounting concentration, a baccalaureate degree in Accounting or successful completion of all Accounting course prerequisites; and
 - b. for the Healthcare concentration, a baccalaureate degree in healthcare-related field and five years of healthcare-related professional work.
2. Students applying for admission must provide official transcripts from all universities attended.
3. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
4. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
5. Applicants must have achieved at least 2.5 GPA in all undergraduate work or at least 3.0 GPA in the last 30 semester hours.
6. Official graduate admission exam results (GMAT [500 or above], GRE [294 or above on verbal and quantitative]), must be on file (except for applicants with a previous master's or higher degree; see #2 above).
7. A letter of recommendation using the online Professional Reference form is required with all applications for the EMBA program. The letter must address the individual's potential for success in the EMBA program as well as his/her written and oral communication skills.

Conditional Admission

Students not satisfying at least a score of 500 on the GMAT or at least a 294 on the GRE (verbal and quantitative) and the grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the EMBA program. The individual's potential for success in the EMBA program as well as his/her written and oral communication skills should be addressed.

For the Accounting concentration, students with a B.S. degree in a field other than accounting must have completed the following courses or their equivalent. The prerequisite Accounting courses must be based on accounting standards, auditing standards, and tax laws that are prevalent in the United States.

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course EMBA 6611 Business Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. (This policy may be modified for contractual programs.) Credit accepted for transfer into the EMBA core or to satisfy specified concentration courses or electives is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. These courses must be comparable in catalog description, level, and content as Troy University courses and approved by the appropriate dean/associate dean/departments chair. No more than two courses (six semester hours) may be transferred from a completed master's degree program.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A=4.0) is necessary to fulfill requirements for the degree. The student can fulfill the research component requirement by successfully completing EMBA 6625 or ACT 6695 (or another designated course in concentrations not requiring these courses) with a grade of "B" or better. Successful completion of the capstone course (EMBA 6611) and presentation of the applied research project are required to fulfill requirements for the degree. If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken.

For students pursuing the EMBA degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—36 Semester Hours

All courses offer three semester hours credit except ACT 6625, 6626, 6627 and IS 6625, 6626 and 6627 which can vary from one to three semester hours each.

The EMBA degree offers five, 36-semester-hour options: accounting, criminal justice, general management, healthcare management, and information systems. All options require six or more core courses and the remaining hours in a concentration.

Required Prerequisite Course:

EMBA 5501 3 Survey of Business Concepts

Required Core Courses: (18 sh)

ACT 6691 3 Managerial Accounting
 EMBA 6611 3 Business Strategy (grade of "B" or better required)
 EMBA 6631 3 Managerial Finance
 EMBA 6661 3 Strategic Marketing Management
 EMBA 6671 3 Organizational Behavior
 EMBA 6674 3 Ethics in Business

Required in all concentrations other than Accounting: (9 sh)

EMBA 6640 3 Quantitative Analysis for Managers
 OR
 EMBA 6641 3 Decision Theory
 EMBA 6651 3 Managerial Economics
 IS 6679 3 Management Information Systems

Select ONE concentration:

ACCOUNTING (18 SH)

ACT 6692 3 Advanced Accounting Problems
 ACT 6695 3 Accounting Research and Communication
 ACT 6698 3 Advanced Auditing
 ACT 6656 3 Professional Certification
 OR
 ACT 6696 3 Accounting Information Systems
 OR
 ACT 6699 3 Contemporary Issues in Accounting
 LAW 6600 3 Business Law for Accountants
 TAX 6684 3 Federal Tax Research

CRIMINAL JUSTICE (9 SH)

CJ 6620 3 Current Trends In Criminal Law
 CJ 6624 3 Court Administration
 CJ 6625 3 Specialized Study (in the Administration of Criminal Justice)

GENERAL MANAGEMENT (9 SH)

EMBA 6603 3 Human Resource Management
 EMBA 6625 3 Specialized Study in Business (with a Management focus)
 EMBA 6673 3 Operations Management

HEALTHCARE MANAGEMENT (9 SH)

EMBA 6603 3 Human Resource Management
 EMBA 6625 3 Specialized Study in Business (with a Healthcare Management focus)
 HSA 6680 3 Health Services Administration and Policy

INFORMATION SYSTEMS CONCENTRATION (9 SH)

IS 6672 3 Information Systems and Business Strategy
 IS 6674 3 Information Systems Management
 IS 6676 3 E-Commerce For Global Business

There are no cross-listings with other Troy University graduate degree programs for this program. All transfer credits must go through normal academic approval procedures. All authorizations for EMBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the EMBA program.

MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT (MSHRM)

The Master of Science in Human Resource Management (MSHRM) is a specialized professional program designed to offer the student an opportunity to obtain proficiency in contemporary human resource management concepts, activities, and skills, particularly as they are applied to developing and executing human resource management systems in support of strategic organizational objectives. As a result of successfully completing the MSHRM program, graduates should improve their ability to apply problem-solving skills to designing human resource management systems that fit the strategic objectives of organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Accreditation

The Troy University MSHRM degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Business Foundations for the MSHRM

1. The foundation course requirements to enter the MSHRM degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MSHRM degree program must have earned an undergraduate degree in business administration from a school holding regional accreditation* for its business degree program within eight years of enrolling in the MSHRM program.

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MSHRM program, all courses or their equivalent in the following subject areas from a school holding regional accreditation* for its business degree programs:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Microeconomics
 - Statistics
 - Information Systems (principles and strategic implications in addition to desktop applications)

*For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.

2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the

MSHRM program), the following business foundation courses must be successfully completed with a "B" grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses:

BUS 5501	3	Survey of Business Concepts I
BUS 5502	3	Survey of Business Concepts II

- If the content of the MSHRM foundation coursework has been completed and the content is more than eight years old, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Tests in Business (Undergraduate). A satisfactory score is defined as no less than one half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 149 (rounded up) is acceptable.

Note: Upon readmission, any student previously admitted into the pre-2009-2010 MSHRM 12-course degree program who has not enrolled with Troy University for three or more years will (a) be allowed to complete their original 12-course program without taking the BUS 5500 foundation classes if they have completed eight or more courses toward their degree.

(b) must take the BUS 5500 foundation courses prior to any 6000 level courses if the student has completed seven or fewer courses in the pre-2009-2010 MSHRM 12-course program.

(c) may choose to switch to the new 10-course program as stated in the current graduate catalog, and be required to complete all 5500 foundation classes with a "B" or better prior to taking any 6000 level courses.

Admission Requirements for the Master of Science in Human Resource Management

Unconditional Admission

- Students applying for admission must provide official transcripts from all universities attended.
- Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
- A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
- Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.
- Official graduate admission exam results (GMAT, GRE [verbal and quantitative]), must be on file (except for applicants with a previous masters or higher degree; see #2 above). The GMAT score must be 500 or better; the GRE score (verbal and quantitative) must be 294 or better.
- A letter of recommendation is required with all applications for the MSHRM program. The individual's potential for success in the MSHRM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills, must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000-6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admis-

sion requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSHRM program. The letter should address the individual's potential for success in the MSHRM program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course HRM 6698 Strategic Human Resource Management must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MSHRM core or to satisfy specified concentration courses or electives is limited to institution holding ACBSP or AACSB specialized accreditation for their business programs. These courses must be comparable in catalog description, level, and content to Troy University courses and approved by the appropriate dean/associate dean /department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Degree Requirements

All graduates from the MSHRM program must successfully complete the nine-course core listed below and one additional elective course suitable to the student's academic and employment background and specific career objectives. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place. Students must achieve an overall grade point average (GPA) of 3.0 or better to fulfill requirements for the degree.

The MSHRM degree program is a non-research oriented masters degree that requires an understanding of the accepted professional practices in the field of human resource management. This program provides students with the opportunity to gain an understanding of the subject matter that will enhance their career opportunities.

Curriculum—30 Semester Hours

All courses offer three semester hours of credit except HRM 6625, 6626, and 6627. Students graduating with MSHRM degree will have completed the following 30 semester hour curriculum.

Prerequisite Courses: (non-business undergraduate degree)

BUS 5500 foundation courses or other SCOB equivalent (may test out) - see Adviser

Required core courses: (27 sh)

HRM 6601	3	Legal Environment of Employment Decisions
HRM 6603	3	Human Resource Management
HRM 6622	3	Workforce Planning & Staffing
HRM 6623	3	Training and Development of Human Resources Management (designated research course) <i>A grade of B or better is required.</i>
HRM 6632	3	Compensation and Benefits
HRM 6635	3	Employee Relations and Safety
HRM 6698	3	Strategic Human Resource Management (capstone course) <i>A grade of B or better is required.</i>
MGT 6671	3	Organizational Behavior
MGT 6681	3	Organization Development and Change

Elective Courses: (3 sh) (Select One)

HRM 6604	3	Labor Law
HRM 6619	3	Seminar in Human Resource Administration
HRM 6625	3	Specialized Study in the Area of Human Resource Management
HRM 6645	3	International Human Resource Management
HRM 6689	3	HRM Internship
IS 6679	3	Management Information Systems
MGT 6674	3	Ethics in Business
MGT 6675	3	Theory of Organizations
MGT 6682	3	Leadership and Motivation
FIN 6631	3	Managerial Finance

There are no cross-listings with other Troy University graduate degree programs for the MSHRM. Professional military education courses are not accepted for credit in the MSHRM program.

MASTER OF SCIENCE IN MANAGEMENT (MSM) *PENDING APPROVAL*

The purpose of the Master of Science in Management program is to provide a specialized professional program for the student who wants to acquire management and supervisory skills. The MSM program is tailored to meet the needs of individuals with limited business experience and non-business backgrounds or degrees. This program is designed to develop management and leadership capabilities focused on motivating teams and managing people and processes in business and non-profit organizations. Effective communication, ethical leadership, decision-making, and a quality, systemic approach to management are emphasized to assist in developing skills and abilities necessary to manage people, processes, and to lead teams.

Undergraduate applicants who are currently majoring in business or who have already obtained a degree in business are advised to seek admission to Troy University's Master of Business Administration (MBA), Executive Master of Business Administration (EMBA), or Master of Science in Human Resource Management (MSHRM) programs. Applicants with a minor in business, a major in a non-business field and interest in the leadership concentration are welcome to apply.

Accreditation

The Troy University MSM degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MSM

- The foundation course requirements to enter the MSM degree program ensure that students have acquired a common body of knowledge in business administration.
 - Candidates for admission to the MSM degree program must have earned an undergraduate degree in business administration from a school holding regional accreditation* for its business degree program within eight years of enrolling in the MSM program.

OR

- Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MSM program, all courses or their equivalent in the following subject areas from a school holding regional accreditation* for its business degree programs:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Information Systems (principles and strategic implications in addition to desktop applications)

**For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.*

- If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MSM program), the following business foundation courses must be successfully completed with a "B" grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses:

BUS 5501	3	Survey of Business Concepts I
BUS 5502	3	Survey of Business Concepts II

- If the content of the MSM foundation coursework has been completed and the content is more than eight years old, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Tests in Business (Undergraduate). A satisfactory score is defined as no less than one half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 149 (rounded up) is acceptable.

Note: Upon readmission, any student previously admitted into the pre-2009-2010 MSM 12-course degree program who has not enrolled with Troy University for three or more years will (a) be allowed to complete their original 12-course program without taking the BUS 5500 foundation classes if they have completed eight or more courses toward their degree.

(b) must take the BUS 5500 foundation courses prior to any 6000 level courses if the student has completed seven or fewer courses in the pre-2009-2010 MSM 12-course program.

(c) may choose to switch to the new 10-course program as stated in the current graduate catalog, and be required to complete all 5500 foundation classes with a "B" or better prior to taking any 6000 level courses.

Admission Requirements for the Master of Science in Management**Unconditional Admission**

- Students applying for admission must provide official transcripts from all universities attended.
- Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
- A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
- Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.

5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative]), must be on file (except for applicants with a previous masters or higher degree; see #2 above). The GMAT score must be 500 or better; the GRE score (verbal and quantitative) must be 294 or better.
6. A letter of recommendation is required with all applications for the MSM program. The individual's potential for success in the MSM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000-6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSM program. The letter should address the individual's potential for success in the MSM program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course MSM 6650 Leadership Role in Strategic Management must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MSM core or to satisfy specified concentration courses or electives is limited to institution holding ACBSP or AACSB specialized accreditation for their business programs. These courses must be comparable in catalog description, level, and content to Troy University courses and approved by the appropriate dean/ associate dean /department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Professional military education courses are not accepted for credit in the MSM program.

Degree Requirements

Students graduating with the MSM degree will have successfully completed the following ten course curriculum. Thirty (30) semester hours is required. Students may be required to take additional testing from non-TROY organizations as part of their program. Students must achieve an overall grade point average of 3.0 (A=4.0) with no more than two grades of "C" to fulfill requirements for the degree.

Curriculum—30 Semester Hours

The 30 semester hour MSM degree offers one concentration: Leadership. This includes three core courses and seven leadership concentration ones.

Required Core Courses: (9 sh)

MSM 6605	3	Business Theories and Concepts (taken during first term) <i>A grade of "B" or better is required.</i>
MSM 6610	3	Theories of Organizational Behavior (designated research course) <i>A grade of "B" or better is required.</i>
MSM 6650	3	Leadership Role in Strategic Management (taken during the last term, assessment exams must be completed) <i>A grade of "B" or better is required.</i>

Required Concentration Courses (21 semester hours)

Leadership

MSM 6615	3	Leadership and HRM Practices
MSM 6620	3	Ethical Leadership and Decision-making
MSM 6630	3	Management Information Systems for Leaders
MSM 6635	3	Leadership of Innovation and Change
MSM 6640	3	Foundations of Leadership and Motivation
MSM 6645	3	Total Quality Management
MSM 6655	3	Advanced Leadership

MASTER OF TAXATION (MTx)

The purpose of the Master of Taxation (MTx) program is to offer students an opportunity to acquire a proficiency in tax knowledge and skills which will prepare them for careers as tax professionals with the private and public sectors. As a result of successfully completing the MTx program, graduates should improve their knowledge of the tax law, ability to identify tax issues, skills at conducting tax research, ability to communicate the results of their tax research and recommendations, and be able to represent taxpayers before taxing authorities. Students will also develop their technical writing skills in the MTx program through writing articles for submission to professional tax journals.

Accreditation

The Troy University MTx degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MTx

1. The undergraduate business course requirements to enter the MTx degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MTx degree program must within eight years of enrolling in the MTx program have earned an undergraduate degree in business administration or accounting from a school holding regional accreditation* for its business degree program.
 - OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of initial enrollment in the MTx program, all courses or their equivalent in the following subject areas from a school holding regional accreditation* for its business degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Principles of Financial & Managerial Accounting
 - Legal Environment
 - Microeconomics
 - Statistics
 - Information Systems (Principles and strategic implications in addition to desktop applications)

**For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.*

Note: *To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.*

2. If the content of the MTx undergraduate business coursework has been completed and the content is more than eight years old, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 149 (rounded up) is acceptable. Should the student's total score be less than 149, if the scores for any of the individual business sub-areas are at or above the national average for that sub-area, the undergraduate business course for that sub-area will be waived; the student will be required to complete the undergraduate business course if the sub-area score is below the current national average.

Note: For select and predetermined student cohort groups only, the undergraduate foundation courses requirement may in part or in full be waived by the Dean of the Sorrell College of Business.

3. Along with the MTx foundation courses above, students entering the MTx program must have completed a degree in accounting from a school holding regional accreditation* for its business degree program or have completed within the last 8 years with a grade of "C" or better from a school holding regional accreditation* for its business degree program the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States:

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 3396	3	Accounting Information Systems
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

In addition, MTx students may be required to complete with a "C" or better from a school holding regional accreditation* for its business degree program the following:

ENG 1102	3	Composition and Modern English II
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*For international students, the business degree is to be awarded by an institution granted license to offer business degrees in their country of origin by the appropriate government agency or ministry.

Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students receiving Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

Admission Requirements for the MTx

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university or have passed the Uniform Certified Public Accountant (CPA) Examination or the Certified Financial Planners (CFP®) Examination may be admitted unconditionally. (No GMAT graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree. CPAs and CFPs must show proof of having passed the examination.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants with an undergraduate degree only must have achieved at least a 2.5 GPA (4.0 scale) in all undergraduate work or at least a 3.0 GPA (4.0) in the last 30 semester hours.

5. Applicants with a previous master's or higher degree must have achieved at least a 3.0 GPA (4.0 scale) in all graduate work.
6. Applicants must score 500 or better on the GMAT Exam (except for applicants with a previous master's or higher degree or CPA or CFP; see #2 above)
7. A letter of recommendation is required. The individual's potential for success in the MTx program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum GMAT graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. However, the following minimum requirements must be achieved for conditional admission:

1. A score of 400 or better on the GMAT.
2. A 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours or a 3.0 GPA on master/s degree or graduate work.
3. A letter of recommendation is required. The individual's potential for success in the MTx program his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

After the student completes the first three graduate (5000 or 6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission.

Reapplication

Students not satisfying the GMAT test score requirement for conditional admission may retake and resubmit when the minimum score of 400 is achieved.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Credit accepted for transfer into the business core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. These courses must be comparable to Troy University courses in catalog description, level, and content to Troy University courses and must be approved by the appropriate Troy University dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by receiving a "B" or better in TAX 6684, Federal Tax Research, and by receiving a passing grade on the required research paper evaluated by a committee of faculty in their capstone course. Students must have completed 18 hours of program requirements before enrolling in their capstone course. A student may choose TAX 6685, Taxation of Individuals; TAX 6688, Taxation of Corporations and Shareholders; or TAX 6689, Taxation of Partnerships and Partners as his or her capstone course. Students failing to receive a grade of "B" or better on the required research paper in

their capstone course will be required to enroll in an additional three-hour course, ACT 6627, Specialized Study in Accounting, and receive a grade of “B” or better evaluated by a committee of faculty on a research paper written in this course.

Curriculum—30 Semester Hours

The curriculum for the Master of Taxation (MTx) program consists of 30 semester hours. Of these 30 semester hours, 21 hours consist of required courses and nine hours consist of electives chosen in consultation with the student’s adviser. Below is a list of the required courses and the electives.

Required Courses (21 Semester Hours)

TAX	6684	3	Federal Tax Research
TAX	6685	3	Taxation of Individuals
TAX	6686	3	Estate and Gift Taxation
TAX	6687	3	Tax Practice and Procedure
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners
TAX	6690	3	State and Local Taxation

Electives (9 Semester Hours)

Select *three* courses from the following:

ACT	6627	3	Specialized Study in the Area of Accounting
ACT	6695	3	Accounting Research and Communication
ACT	6698	3	Advanced Auditing
LAW	6600	3	Business Law for Accountants

There are no cross-listings with other Troy University graduate degree programs for the program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MTx students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MTx program.

GRADUATE CERTIFICATE OF TAXATION

Accreditation

The Troy University Graduate Certificate of Taxation is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Admissions Requirements

All certificate students must be admitted to the Graduate School and MTx program in order to qualify for the Certificate. See Graduate Admissions and MTx Admission Requirements.

Course Requirements

Students admitted into the MTx program may qualify for the Certificate of Taxation by completing the required courses and maintaining an overall 3.0 grade point average or better. The Graduate Certificate of Taxation requires 15 semester hours of coursework as described below:

Required Courses (12 Semester Hours):

TAX	6684	3	Federal Tax Research
TAX	6685	3	Taxation of Individuals
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners

Select *one* of the following (3 Semester Hours):

TAX	6686	3	Estate and Gift Taxation
TAX	6687	3	Tax Practice and Procedure
TAX	6690	3	State and Local Taxation

Other Requirements

Students who wish to be issued a certificate must submit the following to their home campus:

- Certification Intent
- Copy of student transcript

GRADUATE CERTIFICATE OF HEALTH PRACTICE MANAGEMENT PENDING APPROVAL

The Graduate Certificate in Health Practice Management prepares the student with the underlying business knowledge and skills required to manage a contemporary health care practice/clinic enterprise. The curriculum addresses health care economics and financial management, reimbursement for services, law and health care policy, business case analysis, data base management, and small business practice management.

The Graduate Certificate in Health Practice Management consists of two semesters/four courses offered by Troy University’s Sorrell College of Business and requires 12 semester hours for completion. Students will be accepted into the program only in the fall semester and can complete the program in two semesters (fall, spring). The program is offered totally online and is open to graduate students enrolled in any graduate business program, students with a completed M.S. in Nursing and students enrolled in the Doctor of Nursing Practice program. There is not a certification exam available with completion of this certificate.

Accreditation

The Sorrell College of Business is accredited by the Accreditation Council of for Business Schools and Programs (ACBSP).

Admissions Requirements:

All certificate students must be admitted to the graduate school.

Course Requirements

Students may qualify for the Health Practice Management Certificate by completing the required courses and maintaining an overall 3.0 grade point average or better. The Health Practice Management Certificate requires 12 semester hours of coursework as described below:

BUS	5501	3	Survey of Business Concepts I
HSA	6680	3	Health Services Administration and Policy
HSA	6681	3	Legal and Social Issues in Health Administration
HSA	6683	3	Healthcare Economics

Other Requirements

Students who wish to be issued a certificate must submit the following to their home campus:

- Certification Intent
- Copy of student transcript

2013-2014

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TROY UNIVERSITY
MASTER OF ACCOUNTANCY
 Graduate Degree Plan
30 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

DEGREE REQUIREMENTS:

1. GMAT, or a CPA or CFP Master's degree
2. Official transcript of all academic work
3. Unconditional Admission
4. 30 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. All credit earned within 8 years of graduation
9. Completion of capstone with a grade of "B" or better
10. A grade of "B" or better on research requirement
11. Intent to Graduate filed

BUSINESS FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

Undergraduate Foundation courses. **To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.**

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3300	Principles of Management	3			
MKT 3300	Principles of Marketing	3			
FIN 3332	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
IS 3310	Information Systems	3			

ACCOUNTING FOUNDATIONS COURSES: Accounting Foundation courses or their equivalent are required for students with non-accounting undergraduate degrees. **Note:** To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

- Requires Accounting Foundation coursework to be completed Waiver of Accounting Foundation coursework granted (attach proof)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ACT 3391	Intermediate Accounting I	3			
ACT 3392	Intermediate Accounting II	3			
ACT 3394	Governmental Accounting	3			
ACT 3396	Accounting Information Systems	3			
ACT 4494	Income Tax Accounting I	3			
ACT 4495	Income Tax Accounting II	3			
ACT 4497	Auditing	3			

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Master of Accountancy

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REQUIRED COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ACT 6651	Accounting Systems and Control	3			
ACT 6652	Financial Accounting Research	3			
ACT 6653	Advanced Financial Reporting & Analysis	3			
ACT 6654	Advanced Auditing & Assurance Services	3			
ACT 6656	Professional Certification	3			
TAX 6684	Federal Tax Research	3			
LAW 6610	Legal Issues for Accountants	3			

ELECTIVE COURSES: Select three of the courses below (9 Semester Hours)

ACT 6650	Forensic Accounting & Fraud Examination	3			
ACT 6655	Advanced Management Accounting	3			
TAX 6685	Taxation of Individuals	3			
TAX 6686	Estate and Gift Taxation	3			
TAX 6688	Taxation of Corporations and Shareholders	3			
TAX 6689	Taxation of Partnerships and Partners	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement and waiver options
- 5. Petition for transfer credit once unconditionally admitted
- 6. Class attendance
- 7. Drop and Withdrawal procedures; deadlines and consequences
- 8. Petition for an incomplete grade
- 9. Student participation in course and program evaluation

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

MASTER OF BUSINESS ADMINISTRATION
Graduate Degree Plan
36 Semester-Hour Program

TROY Publication 384-129
Revised: 3/2013
Page 1 of 2

Name: Student ID#: Campus:
Address: Email:

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Completion of capstone with a grade of "B" or better |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

BUSINESS FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED. Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

Undergraduate Foundation courses. To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3300	Principles of Management	3			
MKT 3300	Principles of Marketing	3			
FIN 3332	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
IS 3310	Information Systems	3			

REQUIRED CORE COURSES (21 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
ACT 6691	Managerial Accounting	3			
MBA 6611	Business Strategy*	3			
FIN 6631	Managerial Finance	3			
QM 6640	Statistical Analysis for Managers	3			
ECO 6655	Managerial Economics	3			
MKT 6661	Strategic Marketing Management	3			
MGT 6671	Organizational Behavior	3			

* Capstone course - Taken during the last term/semester. Grade of "B" or better is required.

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Master of Business Administration

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ELECTIVE COURSES (9 Semester Hours): Must be approved by advisor

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement and waiver options
- 5. Specific Restrictions and Requirements for Accounting Concentration
- 6. Petition for transfer credit once unconditionally admitted
- 7. Class attendance
- 8. Drop and Withdrawal procedures; deadlines and consequences
- 9. Petition for an incomplete grade
- 10. Student participation in course and program evaluation
- 11. Other

ADMISSION STATUS:

	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

MASTER OF BUSINESS ADMINISTRATION - INTERNATIONAL

TROY Publication 384-248

Graduate Degree Plan

Created: 3/2013

Page 1 of 2

30 - 36 Semester-Hour Program

Name: Student ID#: Campus:

Address: Email:

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 30-36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Completion of capstone with a grade of "B" or better
11. Intent to Graduate filed

BUSINESS FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED. Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

Undergraduate Foundation courses. To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3300	Principles of Management	3			
MKT 3300	Principles of Marketing	3			
FIN 3332	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
IS 3310	Information Systems	3			

REQUIRED CORE COURSES (21 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
MBAi 6611	Global Strategic Management*	3			
MBAi 6631	Global Financial Management	3			
MBAi 6640	Data Analysis for International Management	3			
MBAi 6655	Managerial Economics for the Global Executive	3			
MBAi 6661	Global Strategic Marketing	3			
MBAi 6663	Emerging Markets in a Global Economy	2			
MBAi 6691	Financial and Managerial Accounting for the International Executive	3			
MBAi 6694	Field Research/International Immersion	1			

* Capstone course - Grade of "B" or better is required

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Master of Business Administration - International
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 Created 3/2012
 Page 2 of 2

CONCENTRATION COURSES (9 - 15 Semester Hours)

International Management (9 sh)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
MBAi 6601	International Business Law	3			
MBAi 6613	Seminar in International Management	3			
MBAi 6615	Ethical Management and Leadership in an Global Economy*	3			

International Accounting and Finance (15 sh)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
MBAi 6632	Corporate Financial Reporting	3			
MBAi 6633	Cases in International Finance*	3			
MBAi 6651	Accounting Systems and Control	3			
MBAi 6665	Investing in Multinational Markets	3			
MBAi 6692	Advanced Management Accounting	3			

International Information Systems (15 sh)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
MBAi 6674	Information Systems in the Global Economy	3			
MBAi 6675	Information Security and Assurance in a Global Economy	3			
MBAi 6676	eCommerce for Global Business	3			
MBAi 6678	International Information Technology Project Management	3			
MBAi 6679	Leadership Series on Information Technology*	3			

*Designated research course. Grade of "B" or better is required.

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement and waiver options
- 5. Specific Restrictions and Requirements for Accounting Concentration
- 6. Petition for transfer credit once unconditionally admitted
- 7. Class attendance
- 8. Drop and Withdrawal procedures; deadlines and consequences
- 9. Petition for an incomplete grade
- 10. Student participation in course and program evaluation
- 11. Other

ADMISSION STATUS:

	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

TROY Publication 384-130
Revised: 3/2013

TROY UNIVERSITY
EXECUTIVE MASTER OF BUSINESS ADMINISTRATION
Graduate Degree Plan and Progress Record
36 Semester-Hour Program

Name: Student ID#: Campus:
Address: Email:

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Completion of capstone with a grade of "B" or better |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED FOUNDATION COURSE:

EMBA 5501	Survey of Business Concepts (Prerequisite: Pass/Fail)	3			
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REQUIRED CORE COURSES (18 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
ACT 6691	Managerial Accounting	3			
EMBA 6611	Business Strategy (Capstone Course)	3			
EMBA 6631	Managerial Finance	3			
EMBA 6661	Strategic Marketing Management	3			
EMBA 6671	Organizational Behavior	3			
EMBA 6674	Ethics in Business	3			

REQUIRED IN CONCENTRATIONS OTHER THAN ACCOUNTING (9 Semester Hours)

	EMBA 6640-Quantitative Analysis for Managers OR EMBA 6641-Decision Theory	3			
EMBA 6651	Managerial Economics	3			
IS 6679	Management Information Systems	3			

PROFESSIONAL CONCENTRATION: (9-18 SH) See Catalog

- Accounting
 CJ
 General Management
 Healthcare Management
 Information Systems

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement
- 5. Petition for transfer credit once unconditionally admitted
- 6. Class attendance
- 7. Petition for an incomplete grade
- 8. Drop and withdrawal procedures, deadlines, and consequences
- 9. Student participation in course and program evaluation
- 10. Other

ADMISSION STATUS:

	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

TROY UNIVERSITY
MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT
 Graduate Degree Plan
30 Semester-Hour Program

TROY Publication 384-132
 Revised: 3/2013

Name: Student ID#: Campus:
 Address: Email:

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Completion of capstone with a grade of "B" or better |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

BUS 5501	Survey of Business Concepts I (grade of "B" or better required)	3			
BUS 5502	Survey of Business Concepts II (grade of "B" or better required)	3			

REQUIRED CORE COURSES (27 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
HRM 6601	Legal Environment of Employment Decisions	3			
HRM 6603	Human Resource Management	3			
HRM 6622	Workplace Planning and Staffing	3			
HRM 6623	Training and Development of Human Resources (designated research course)	3			
HRM 6632	Compensation and Benefits	3			
HRM 6635	Employee Relations and Safety	3			
MGT 6671	Organizational Behavior	3			
MGT 6681	Organization Development and Change	3			
HRM 6698	Strategic Human Resource Management (A grade of B or better is required)	3			

APPROVED ELECTIVE: (3 Semester Hours) See *Graduate Catalog* for list of approved electives.

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ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement and waiver options
- 5. Petition for transfer credit once unconditionally admitted
- 6. Class attendance
- 7. Drop and Withdrawal procedures; deadlines and consequences
- 8. Petition for an incomplete grade
- 9. Student participation in course and program evaluation
- 10. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

TROY UNIVERSITY
MASTER OF SCIENCE IN MANAGEMENT
 Graduate Degree Plan
30 Semester-Hour Program

TROY Publication 384-131
 Revised 3/2013

Name: Student ID#: Campus:
 Address: Email:

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Completion of capstone with a grade of "B" or better |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

BUSINESS FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED. Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
BUS 5501	Survey of Business Concepts I (grade of "B" or better required)	3			
BUS 5502	Survey of Business Concepts II (grade of "B" or better required)	3			

REQUIRED CORE COURSES (9 sh) Grade of "B" or better required in each.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
MSM 6605	Business Theories and Concepts (taken during first term/semester)	3			
MSM 6610	Theories of Organizational Behavior (designated research course)	3			
MSM 6650	Leadership Role in Strategic Management (taken during last term/semester)	3			

CONCENTRATION COURSES: LEADERSHIP (21 sh)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
MSM 6615	Leadership and HRM Practices	3			
MSM 6620	Ethical Leadership and Decision-making	3			
MSM 6630	Management Information Systems for Leaders	3			
MSM 6635	Leadership of Innovation and Change	3			
MSM 6640	Foundations of Leadership and Motivation	3			
MSM 6645	Total Quality Management	3			
MSM 6655	Advanced Leadership	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement and waiver options
- 5. Petition for transfer credit once unconditionally admitted
- 6. Class attendance
- 7. Drop and Withdrawal procedures; deadlines and consequences
- 8. Petition for an incomplete grade
- 9. Student participation in course and program evaluation
- 10. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

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TROY UNIVERSITY
MASTER OF TAXATION
 Graduate Degree Plan
30 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

DEGREE REQUIREMENTS:

1. GMAT, or a CPA or CFP Master's degree
2. Official transcript of all academic work
3. Unconditional Admission
4. 30 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. All credit earned within 8 years of graduation
9. Degree plan filed
10. Completion of capstone with a grade of "B" or better
11. Intent to Graduate filed

BUSINESS FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

Undergraduate Foundation courses. **To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.**

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3300	Principles of Management	3			
MKT 3300	Principles of Marketing	3			
FIN 3332	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
IS 3310	Information Systems	3			

ACCOUNTING FOUNDATIONS COURSES: Accounting Foundation courses or their equivalent are required for students with non-accounting undergraduate degrees. **Note:** To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

- Requires Accounting Foundation coursework to be completed Waiver of Accounting Foundation coursework granted (attach proof)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ACT 3391	Intermediate Accounting I	3			
ACT 3392	Intermediate Accounting II	3			
ACT 3394	Governmental Accounting	3			
ACT 3396	Accounting Information Systems	3			
ACT 4494	Income Tax Accounting I	3			
ACT 4495	Income Tax Accounting II	3			
ACT 4497	Auditing	3			

2013-2014

REQUIRED COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
TAX 6684	Federal Tax Research	3			
TAX 6685	Taxation of Individuals	3			
TAX 6686	Estate and Gift Taxation	3			
TAX 6687	Tax Practice and Procedure	3			
TAX 6688	Taxation of Corporations and Shareholders	3			
TAX 6689	Taxation of Partnerships and Partners	3			
TAX 6690	State and Local Taxation	3			

ELECTIVE COURSES: Select three of the courses below (9 Semester Hours)

ACT 6627	Specialized Study in the Area of Accounting	3			
ACT 6695	Accounting Research and Communication	3			
ACT 6698	Advanced Auditing	3			
LAW 6600	Business Law for Accountants	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Prerequisite foundation course requirement and waiver options
- 5. Petition for transfer credit once unconditionally admitted
- 6. Class attendance
- 7. Drop and Withdrawal procedures; deadlines and consequences
- 8. Petition for an incomplete grade
- 9. Student participation in course and program evaluation

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

TROY Publication 384-232

Revised 3/2013

1 of 2

TROY UNIVERSITY
GRADUATE CERTIFICATE OF TAXATION
 Certificate Plan
 Certificate Verification
15 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

CERTIFICATE REQUIREMENTS:

1. GMAT, or a CPA or CFP Master's degree
2. Official transcript of all academic work
3. Unconditional Admission
4. 15 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. All credit earned within 8 years of graduation

BUSINESS FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

Undergraduate Foundation courses. **To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.**

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3300	Principles of Management	3			
MKT 3300	Principles of Marketing	3			
FIN 3332	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
IS 3310	Information Systems	3			

ACCOUNTING FOUNDATIONS COURSES: Accounting Foundation courses or their equivalent are required for students with non-accounting undergraduate degrees. **Note:** To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

- Requires Accounting Foundation coursework to be completed Waiver of Accounting Foundation coursework granted (attach proof)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ACT 3391	Intermediate Accounting I	3			
ACT 3392	Intermediate Accounting II	3			
ACT 3394	Governmental Accounting	3			
ACT 3396	Accounting Information Systems	3			
ACT 4494	Income Tax Accounting I	3			
ACT 4495	Income Tax Accounting II	3			
ACT 4497	Auditing	3			

2013-2014

Certificate of Taxation

TROY Publication 384-232

Revised 3/2013

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REQUIRED CERTIFICATE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
TAX 6684	Federal Tax Research	3			
TAX 6685	Taxation of Individuals	3			
TAX 6688	Taxation of Corporations and Shareholders	3			
TAX 6689	Taxation of Partnerships and Partners	3			

ELECTIVE COURSE: Choose one course (3 Semester Hours)

TAX 6686	Estate and Gift Taxation	3			
TAX 6687	Tax Practice and Procedure	3			
TAX 6690	State and Local Taxation	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

2013-2014

TROY UNIVERSITY
HEALTH PRACTICE MANAGEMENT CERTIFICATE
 Certificate Plan and Progress Record
12 Semester-Hour Post-Master's Certificate Program

TROY Publications 384-249
 Created 4/2013

Name: Student ID#: Campus:
 Address: Email:

CERTIFICATE REQUIREMENTS:

- | | |
|---|---|
| <ul style="list-style-type: none"> 1. Official transcript of all academic work 2. Unconditional Admission 3. 12 Semester hours of credit 4. Meet residency requirements | <ul style="list-style-type: none"> 5. No more than 6 semester hours below "B" 6. Overall GPA of 3.0 7. All credit earned within 5 years of graduation 8. Intent to Graduate filed |
|---|---|

REQUIRED COURSES: (12 sh)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
BUS 5501	Survey of Business Concepts I	3			
HSA 6680	Health Services Administration and Policy	3			
HSA 6681	Legal and Social Issues in Health Administration	3			
HSA 6683	Healthcare Economics	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines & consequences
- 7. Petition for Incomplete grade
- 8. Student participation in course and program evaluation
- 9. Other

Admission Status:	Date	Initials
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

