

APPLICATION FOR UNIVERSITY APARTMENTS

University Apartments are primarily for Married Students, Single Parents, upper classmen, and University faculty/staff. No underclassmen will be considered unless married or single parent with child living with them. You must be a registered Troy Campus student (online only classes not allowed) to reside in the apartments (unless you are faculty/staff). This Application will place you on a waiting list (for one academic year-fall/spring); it does not guarantee apartment availability. If you have not been contacted after the academic year you will need to submit another application to remain on the list.

Term Requested: _____

Name: _____

Troy ID #: _____ DOB: _____

Are You A Student? Y N Are You Faculty/Staff ? Y N

If Faculty/Staff Which Department: _____

Name of Spouse: _____ ID# (if student) : _____

Campus Address (if currently residing on campus) _____

Contact Phone(s) #: _____

E-Mail Address: _____

***Your email is how you will be contacted regarding space.**

Number of Children _____ Please check type of bedroom desired:

1 Bedroom 2 bedroom I will take a 1 bedroom if a 2 bedroom is not available

Please list the last place of residence and the contact for reference if you do not currently live in an on-campus residence hall at Troy University.

Name of Apartment: _____

Manager or Rental Agent: _____

Phone: _____ Prior rent: _____

If selected for an apartment there will be a \$50 non-refundable application fee to be paid at lease signing, \$100.00 refundable *deposit (* see lease guidelines) to be paid at time of lease signing and a \$50 non-refundable deposit for internet modem to be paid at lease signing. If student has room scholarship, loans or financial aid to cover housing costs, proof of financial aid forthcoming will be required-scholarships can not pay for deposit fees.

Applicants for University Apartments must furnish references prior to assignment. A copy of Marriage Certificate or Birth Certificate of children (if single parent) will also be required. Utilities must also be turned on in new residents name prior to lease signing. Applicant is responsible for all costs incurred in having utilities turned on. Rent must be paid in full each month.

Applications will remain on file for one (1) academic year (fall & spring) only. If applying during spring semester, application only on file for spring.

**Reference Request For
Troy University Apartments
P.O. Box T Troy, AL 36082
(334)670-3347 – office
(334)670-3719 – fax
housing@troy.edu - email**

The person below has applied for an apartment. The applicant has signed the authorization below for the release of this information. All comments will be kept confidential. Your assistance in acquiring a reference would be greatly appreciated.

Name of applicant: _____

Resided at: _____

Dates: _____

Was rent paid in a timely manner? Yes No

Would you rent to this applicant again? Yes No

Did you experience any of the following problems with the applicant?

Noise Violations Loud Parties Domestic Disturbances

Pet Violations

Was apartment left in good condition upon vacating? Yes No

Additional Comments: _____

Reference Name: _____ **Position** _____

Reference Daytime Phone Number _____

Applicants Authorization for Rental Reference

I hereby authorize Troy University Housing to inquire into my rental history background.

Applicants' Signature

Date: _____