Student Support Services
Textbook/Resources Loan Contract

The Book Loan program is a service reserved for SSS participants who meet the following criteria:

- Enrolled and active in SSS for at least one semester.
- Completed New/Returning Student Orientation prior to loan request.*
- Completion of one scheduled mandatory workshop.
- Have no outstanding books currently on loan (only one book is loaned per semester).
- Have no history of failing to return books by the due date.

*For fall requests, returning students must complete orientation in the first week of the fall semester.

Please complete all requested information.

Name_____________________________________ Date_________________________

TROY Email_______________________________ Phone_______________________

Address ________________________________City____________ Zip____________

Current Semester & Year_______________ Semester book/resource needed________

Textbook/Resource:

Title___________________________________________________________________

ISBN: (found on back of book)______________________________________________

Author(s):_______________________________________________________________

Retail Price________________

Instructor’s Name______________________ Course and Section number____________

I understand that by signing this contract I have agreed to return the borrowed book to Student Support Services in the condition that I borrowed it. Failure to return the book by the last day of finals week, or in its original condition will result in Student Support Services charging my student account for the full retail price and the loss of my borrowing privileges.

Signed __________________________________________ Date___________________

For office use only

Date checked out_________ Date due______ Staff signature____________________

Book return date_________ Any adverse action taken against student?_______

If yes, what actions were taken?________________________________________

_______________________________________________________________